

Instructions for Affidavit in Support of Registration of Foreign Judgment

(Packet contains: Civil Information Sheet – Affidavit)

Read Directions Completely – Please Type or Print Neatly

Caution: Use of forms without the assistance of a lawyer could harm your legal rights. You may want to have a lawyer review your completed forms before you file them with the court. These are basic forms and may not cover every situation.

1. Complete the Civil Information Sheet and Affidavit (except for the case and court numbers).
2. Sign the Affidavit in front of a Notary.
3. Make a copy of the Affidavit.
4. File the Affidavit, copy of Affidavit (It will be file stamped by the Clerk of the District Court and returned to you for your record.) and an authenticated or certified copy of the Judgment with the Clerk of the District Court (2nd floor of the courthouse). The filing fee is \$156 with \$10 surcharge for a total of \$166.